

**PIMA COUNTY HUMAN RIGHTS COMMITTEE
FOR THE SERIOUSLY MENTALLY ILL**

4400 E. Broadway #300

Tucson, Arizona 85711

October 28, 2008

Minutes

Committee Members Present:

Ken Karrels, Chair

Joe Mucenski

Susan Hyder

Barbara Carling

Karol Basel

Elizabeth Edwards

John S O'Dowd

Dave Ruitenberg

Mary Wetzel

Barbara Rhodes

Committee Members Absent:

Lanice Ameling

Charlie Arbaugh

Ellie Schorr

ADVISORS PRESENT:

Yisel Sanchez, ADHS HRC Coordinator

Noel Gonzales CPSA

Susan Hodges CPSA

Michele

PUBLIC PRESENT:

Phyllis Grant

Issue	Discussion	Action/Outcomes	Responsible Party(ies)	Date Due
Review of minutes from 8/19/08 meeting	September 28, 2008 Minutes Committee asked that a last initial be added to Barbara's name in the public comment section on page 2. Ken also asked that I change "his letter" to "the DBHS letter" on page 2. On page 3, I was asked to add Crisis to the John O'Dowd column to the left of the page.	Motion made to accept minutes as amended.	Joe moved and John seconded that minutes be approved.	N/A
Announcements /Public Comment	None			
DBHS Report:	Yisel reported that she received 39 closed reports which allowed her to shrink the CPSA open report list. She also reported that there are 13 pending and 21 which need to be resubmitted due to CPSA not having received them. Also, CPSA mentioned that there was a delay in getting responses in due to admin review, and that they might take sometime in getting others in due to provider profile taking up most of this month.	Yisel will follow up on why CPSA has so many 2007 reports open and what is causing the long delay. Discussion on whether or not I would be traveling to Tucson more times a week to provide admin assistance came by Ken. He mentions that it is not file cabinets they need but actual assistance/ man power. Yisel will take this back to ADHS.	Yisel	

SR/IR Elizabeth	Report from 2005 received by Elizabeth for an open report she had pending.	Elizabeth mentions her appreciation on having received information which will allow her to finally clear a 2005 record.	Elizabeth	
M & M Reports John O' Dowd-	<p>Discussion begins in what will be done with all reports returned and taken back to ADHS several months ago.</p> <p>Committee question why reports have redacted date of births, they recalled having asked for this not to be done. John mentions letter being sent to ADHS asking for reports to be collated and it was not done. Who would be responsible for making sure reports are collated and would it get done regularly?</p> <p>Discussion on when a death occurs is DBHS tracking when and if an M & M comes in. What are the guidelines? How does the system operate?</p>	<p>Yisel asked if she had gone through reports and did anything with them.</p> <p>New reports received were returned and asked to be brought back to ADHS due to noncompliance from ADHS.</p> <p>Committee question what the number written to the top right hand corner of the reports is. Committee asking if QM could enlighten them on how the system works.</p> <p>Committee would like age to be left on reports and M&M reports to be attached to Incident report and would like this to continue from here on</p> <p>Elizabeth asked that this be addresses as a critical systemic issue. When reports are not matched they are not sure if they are</p>	<p>John</p> <p>Ken</p>	

		<p>actually receiving necessary information.</p> <p>Ken will address a discussion with Dr. Nelson on dysfunction on crisis system.</p>		
Michelle-Palo Verde	<p>Drafted letter passed around to be looked at. Letter lays out joint concern on how crisis response system is working in Pima County. Letter raises concerns and asks for information.</p>	<p>Letter will be sent to DBHS and cc to DBH.</p> <p>Committee member mention that a human interest story would be a great way to get information out in the public.</p> <p>John moves that the letter drafted by committee be signed by chair and sent forward to CPSA and DBHS.</p>	<p>John moved and Joe seconded.</p>	
CPSA	<p>Noel Reports that Admin Review went well. Michele asks if there is dialog between ADHS and the RBHAS. Noel will ask if this takes place and report back to committee,</p> <p>John reports that there is a provider manual with provisions for 3.2.7-F. This is an effort by the dept to make sure</p>	<p>CPSA reports that to get definition of what language means committee members</p>	<p>Noel</p> <p>John</p>	

	persons meds are provided when a person goes into impatient treatment and is released to a network.	interested should log on to CPSA web site for their version.		
Upcoming Meeting	Next Meeting Date November 25 th , 2008	Adjournment 12:23 PM	Joe moved and Barbara seconded.	